

INTERNAL QUALITY ASSURANCE CELL


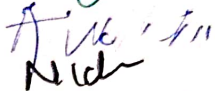

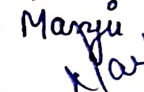
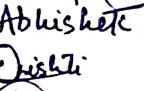

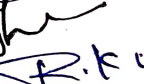


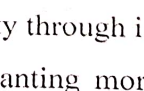

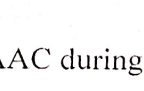


(A & M Institute of Management and Technology)
Dalhousie Road, Pathankot, (Punjab)-145001

Sr. No. I

Date: 17.02.2024

NOTICE

It is for the information to the following members of the IQAC that a meeting of IQAC will be held on 20/02/2024 at 12:00 noon sharp in Seminar Hall. All the members of IQAC are hereby requested to be present in meeting.

| Sr. No. | Name | Designation | Signature |
|---------|--|-------------|---|
| 1. | Dr. Charu Sharma (Director) | Chairperson |  |
| 2. | Mr. Sandeep Sharma (Asst. prof) | Coordinator |  |
| 3. | Shri Akshay Mahajan (Institute chairman) | Member |  |
| 4. | Mrs. Nidhi Bedi (HOD) | Member |  |
| 5. | Ms. Neha (Faculty) | Member |  |
| 6. | Mr. Ankush Chaudhary (Faculty) | Member |  |
| 7. | Ms. Manju Bala (Admin. Officer) | Member |  |
| 8. | Mr. Narinder Kala (Social Worker) | Member |  |
| 9. | Mr. Abhishek (Student) | Member |  |
| 10. | Miss. Drishti (Student) | Member |  |
| 11. | Mr. Vinod Kumar (Alumnus) | Member |  |
| 12. | Ms. Kusum (Alumnus) | Member |  |
| 13. | Mr. Abhinav Mahajan (Industrialist) | Member |  |
| 14. | Dr. R.K. Uppal (Educationist) | Member |  |

Agenda

- Planning for the new session:
- To discuss the academic calendar.
- To introduce reforms in Teaching Learning by improving quality through innovative teaching.
- To make efforts for the beautification of the campus and planting more trees and make the campus eco-friendly.
- Take initiatives for Academic & Administrative Audit (AAA).
- Take initiatives to begin the Assessment & Accreditation by NAAC during the year 2024.
- Any other item with the permission of chair.

IQAC

(Dr. Charu Sharma)
Chairperson

No. 1

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Sr. No. I

Date: 20/02/2024

Minutes of the Meeting

A meeting of the IQAC was held on 20/02/2024 in IQAC CELL. Under the chairmanship of Dr. Charu Sharma, Director, A & M Institute of Management and Technology. The following members attended the meeting:

| Sr. No. | Name | Designation |
|---------|--|-------------|
| 1. | Dr. Charu Sharma (Director) | Chairperson |
| 2. | Mr. Sandeep Sharma (Dean) | Coordinator |
| 3. | Shri Akshay Mahajan (Institute chairman) | Member |
| 4. | Mrs. Nidhi Bedi (HOD) | Member |
| 5. | Ms. Neha (Faculty) | Member |
| 6. | Mr. Ankush Chaudhary (Faculty) | Member |
| 7. | Ms. Manju Bala (Admin. Officer) | Member |
| 8. | Mr. Narinder Kala (Social Worker) | Member |
| 9. | Mr. Abhishek (Student) | Member |
| 10. | Miss. Drishti (Student) | Member |
| 11. | Mr. Vinod Kumar (Alumnus) | Member |
| 12. | Ms. Kusum (Alumnus) | Member |
| 13. | Mr. Abhishek Mahajan (Industrialist) | Member |
| 14. | Dr. R.K. Uppal (Educationist) | Member |

MINUTES

The following decisions were taken:

- **To discuss the academic calendar:**
Academic Calendar was discussed in detail. It was decided that the activities and National/International seminars/conference's/workshops must be organized during the dates decided in the academic calendar.
- **To discuss the details regarding admission process for the on-going session:**
The strategy adopted by the college for admission in current session was reviewed. The requirements to boost the marketing strategy were finalized. Coordinator of IQAC was authorized to implement these strategies.

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- **To Strengthen the library by increasing access to knowledge resources:**
To support teachers for research work, the library will be strengthened by increasing access to the knowledge resources. The number of books, journals and magazines will be increased.
- **Take initiatives for Academic & Administrative Audit (AAA).**
Responsibility of AAA was given to Mrs. Nidhi Bedi. HOD.
- **Take initiatives to begin the Assessment & Accreditation by NAAC during the year 2024.**
Responsibility of Assessment & Accreditation by NAAC during the year 2024 was given to Mr. Sandeep Sharma & Ms. Hembala.
- **Any other item with the permission of the chair:**

The meeting was concluded with the vote of thanks by the chair.

IQAC


(Dr. Charu Sharma)
Chairperson